

**Paulinskill Lake Association  
Board Meeting Minutes  
Zoom  
Wednesday, February 9, 2021  
7:00 PM**

**Flag Salute**

**Roll Call :**

x	Scott Douglas President	x	Tom Williver Vice President	a b	Karey Lessack Correspondin g Secretary	x	Linda McSweeney Financial Secretary
X	Joe Staugaard Treasurer	x	MaryAnne Choma Recording Secretary	a b	Watson Perigo Roads & Trustee 1	x	Dave Williams Entertainment & Trustee 2
x	Rob Herbison Buildings/Grounds & Trustee 3	x	Suzanne Troiano Membership & Trustee 4	x	Cindy Tracey Environment & Trustee 5	x	Tracey Coombs Beaches/Rec & Trustee 6

- Also present: Vince Triono, Ian Stocks, Roman Benke.

**Approval of Minutes –**

- **MaryAnne** - Under Roads - last bullet, change language to use the word “exceed”.
- Motion to approve minutes with suggested changes by Linda. Tom second. Min approved

**Public Comments**

None

**Reports of Officers, Committees, and Board of Trustees**

VP

- Contractor, LC Service, did an outstanding job on snow.
- Please be advised with the heavy amounts of snow that cleaning out fire hydrants is and always has been the property owner’s responsibility

- If members ever become aware of a property owner who is not able to clear the snow, we ask the Board to be notified. The Board can help get it done via community members.

#### Treasurer

- Transfer in the amount of \$146,247.85 from the Operating Account to the Shared Reserve Account has been completed. Post transfer balance in the Shared Reserve Account is \$177,154.44.
- The Operating Account had an ending cash balance of \$273,338.63 as of January 31, 2021 or \$127,090.78 if the transfer would have occurred prior to month end
- Web payments:
  - \$17,392.18 of payments through the web application in January
  - Fees of \$74.99 (43bps), charged in February (\$46.35 on January income statement reflect charges from December activity)
  - Of 33 transactions:
    - 24 Electronic checks - \$13,967 (cost of \$7.20 + \$7.80 minimum fee, before rebates)
    - 7 Visa - \$3,425
    - 1 Mastercard - \$600 (Visa / Mastercard charges of \$56.79, before rebates)
- 4. There is a \$74.99 fee on the January statement that Joe wants to look into
- 4. 1099s have been issued
- 5. Linda with motion to approve. Rob second. Unanimous approval

#### Fin Sec

- Linda reviewed Jan deposits with detail.
- Doing well with dues collection. Almost \$150,000.
- We now have a majority of email addresses in quickbooks. Can we email invoices in the future?
- Linda has all the cards for taxes from the Stillwater and Hampton townships. She will give them to Joe.
- Linda has paperwork for Cindy.
- Linda has been mailing all badges due to Covid.

#### Corresponding Sec

#### Recording Sec

- Copied minutes from ZOHO into new gmail drive dating back to 2016.

- The year 2020 included two sets of minutes; one original copy and one with private info redacted so that they are appropriate for posting to our website.
- After MaryAnne, Karey will be a second set of eyes before she posts the redacted copy of the approved minutes

## Membership

- Protocol for communications
- Suzanne has been collecting contact info as she greets new members
- They have met almost all the new members as of now. She is sharing Sussex County Directories and bottle of wine. They are sharing contact information.
- Many are asking about how to find out information. Suzanne directs them to the official website and the remind app. But she suggested that a google doc be sent to Karey so that they are added to the distribution list with one click.
- What about a once a month push to help encourage attendance
  - How to get onto this meeting
  - Monthly events
  - Remind app
- Scott asked Tracey to touch base w/Suzanne and Karey info about how to “do” remind
- Feedburner - for push notifications - Joe to look into Wordpress without adds.

## Grounds

- [REDACTED] - gate update. No new info. Weather is an issue. [REDACTED]  
[REDACTED]  
[REDACTED]
- 1099 is needed.
- Nets / versus no nets for pickleball.
  - Gate is broken on tennis courts - it needs attention
  - [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- Karey - create a Google forms poll seeing interest [REDACTED]  
[REDACTED]  
    [REDACTED]  
        [REDACTED]  
            [REDACTED]  
            [REDACTED]  
            [REDACTED]  
            [REDACTED]  
            [REDACTED]

## Roads

- Chatter on an unofficial page with complaints. Watson handled them. Snow pile on yard. Community education took place.

## Enviro

- Quiet month - A few boat registrations

## Beaches

- [REDACTED] reserving beaches for Aug.
- Requesting Sat - Sun. The party is Sat.
- [REDACTED] asked if they are allowed to camp out.
- What are the thoughts of the Board. She would add the rider policy to her homeowners policy.
  - Small Fry Fishing Campouts did it.
  - We do not know how many people. The Port A John accommodates 50.
  - This is a concern. Bring this up to [REDACTED].
- **Q** - from Rob. Tracey what are your concerns for the grounds at Beachers? **A** - Parking by tennis courts, that gate difficult to lock and unlock. Hill at Beach 1 needs a lot of landscaping. Paul spoke with Tyler on the staging for this beach 1 work.
- Emergency personal has all lock codes for all gates in PLA including ball park and lake

## Entertainment

- No report

## President

- Keep up the work keeping roads clear

## New business

- Membership – Corresponding Sec Communications
- New logo

## Old business

- **Capital Improvement Ideas**
  - RFPs
    - Beach 1 playground relocation
    - Beach 1 Pavilion
    - Internet Service

- Security Cameras
    - All to be determined
- Master Plan – Update - none
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- Special Meeting
  - JCP&L Electric Pole to Ballfield parking lot
  - No update
- Dog Park Proposal
  - Discussed above
- Relay Race Proposal
  - No new news
- PLA Google Accounts
  - Please only use internally
  - Great for sharing docs
  - Work with Joe on feedburner and Word press
- Logo contest
  - One entry thus far.
  - Linda to ask Karey
  - MaryAnne to ask Karey to repost a few more times

Action Items: See yellow highlights in context above

1. **MaryAnne** - Under Roads - last bullet, change language to use the word “exceed”.
2. **Linda** has all the cards for taxes from the Stillwater and Hampton townships. She will give them to Joe.
3. **Joe** to look into Wordpress without ads.
4. **Scott** to reach out to Paul to confirm how Anthony’s work and the monies are tracked. 1099 is needed.
5. **Karey** - create a Google forms poll seeing interest in dog park for a certain fee. Construction cost versus Operating Costs. Connect with Ian Stocks

Motion to Adjourn: Rob motion to adjourn / Dave W to second

Next meeting date, time, location:

March 10, 2021 on Zoom

Closed Session: