

**Paulinskill Lake Association**  
[www.paulinskilllake.com](http://www.paulinskilllake.com)  
**Board Meeting Minutes**  
**Stillwater Community Center**  
**Wednesday, June 21, 2023**  
**7:00 PM**  
**REDACTED**

**Google Drive:** [PLA File Storage Protocol](#) ← **Click** this blue link to find PLA's protocol for our shared drive, including [How To Videos](#) and [How-To Directions](#) for using our shared Google Drive

[Action Items](#) ← **Click** this blue link to move to the "Action Items" bookmarked below.

**Flag Salute**

**Roll Call :**

ab	Scott Douglas President	x	Tom Williver Vice President	x	Pati Grablutz Corr Sec	x	Linda McSweeney Financial Secretary
x	Donna Tappan Treasurer	x	MaryAnne Choma Recording Secretary	x	Watson Perigo Roads & Trustee 1	a b	Dave Williams Entertainment & Trustee 2
x	Rob Herbison Buildings/Grounds & Trustee 3	x	Suzanne Troiano Membership & Trustee 4	x	Cindy Tracey Environment & Trustee 5	x	Courtney Tormey Beaches/Rec & Trustee 6

**Also present:** Vince Troiano, Jim Rose, Carol McGowen

**Approval of Minutes** –

Motion by Cindy, Second by Linda, Watson abstain. Minutes approved

**Public Comments**

none

## **Reports of Officers, Committees, and Board of Trustees**

### VP

- See Old Business report

### Treasurer

- Donna emailed each Board Member their approved budget, a report with their current spending updates, and a copy of last year's budget as tools to help us with this year's budget planning
- **Action Item for All Board Members** - June 20 deadline All Board Members with budgets to send Donna budget info before June 20.
- Donna discussed details for this month with totals in bank account
- Linda McSweeney - motion to approve report / Cindy Tracey second / Treasurer Report approved

### Fin Sec

- Deposits discussed
- IMF (1)
- Dues is paid for 2023 to 87%
- Sent accounts to attorney to send letter

### Corresponding Sec

- A few emails from the community to respond to
- **Action Item for All Board Members** - July 15 deadline: All Board Members to send Pati a submission for the annual newsletter that must go out in Aug.

### Recording Sec

- Sent May minutes to the Board via PLA Gmail, not Zoho
- Quick 3 min video about our switch from Zoho to Google sent to the Board on Zoho mail
- MaryAnne followed up to see how the Board felt about accessing PLA Gmail this month.
- Reminder -The Board will be announcing our email address change at the annual meeting in Sept. **Board** - Please engage with Gmail and Google drive as much as possible to support smoother transition that will be announced at annual meeting
- **Scott** - Courtney and Watson need their PLA Gmail login information
- Feel welcome to reach out to MaryAnne w questions

## Membership

- All is going well
- 384 members signed up for email correspondence
  - 18% typical “open rate” for email
  - Our number is 54%
- FYI: Suzanne shared that texting the community messages is much easier than the email correspondences
- Discussion about FAQ and communications to help membership feel informed (website / emails / texts) **Suzanne & Pati** to send more communications on these three hot topics
  - Paying water bill
  - Dues
  - Badges
- Sue is updating the Welcome Manual. She will share it with us before she uses it

## Grounds

- Signs are up at the Beaches, Rob acquired sign poles. He will put private property sign at Earthen dam. Rob shared the list of items he has been tending to or will attend to:
  - Paint under bridge & at playground to cover graffiti (Rob is doing this weekend)
  - Basketball rim is broken. Rob heard someone is donating. Noone on Board knew about this donation offer. \$230 to purchase
  - At Beach 1 there is a chain to the no parking sign from the hedge. Discussion if this portion of land is PLA property, private property, or county property
  - Parking lot hedges Beach one. Grown into the lot deep. We lost our parking access on that side of the lot. Rob wants to ensure where the property line is before he takes care of trimming the hedges to provide access to parking
    - **Action Item** - confirm property lines of Beach 1
  - Cameras - Rob requested information on what we will be getting so he can identify the equipment we need. For example: router? Planet Network?
  - Quote - 2 new gates
  - Rebecca - volleyball net rotted \$30 to replace
  - Tennis - Courtney spoke to a guy \$25,000 to fix. The guy said the base of the courts were not done correctly and they are not worth repairing. A second guy gave \$14,000 to repair it with a 10 year warranty. We only have membership approval for \$10,000.
  - **Beach 2**
    - Rob explained the paint for “No Parking” is very difficult to obtain. He is seeking it. We will need to close the parking area while paint dries.

- Beach 2 - kayak rack needs tree limbs cut back and weeds wacked to allow people access.
- Bench repairs / new benches
- New BBQ - please get quote
- Rob using spreadsheet from Scott

## Roads

- Street sweeping is done
- Set up for patching, oil & chip. Watson put together his sign order
- His Roads work follows the weather. It is scheduled to begin in 2 weeks. He hopes to have road work done by mid Aug but the weather may impact time table
- Jim Rose, an attending PLA member, inquired about holes. The holes were addressed by Watson's report. Watson narrated the sequence of roads and the work of attending to holes and crowning. He is overseeing the filling of holes and the work on "edging" with a systematic plan that was verbally shared in detail at the meeting.
- Discussion on ball field parking lot - Each year, after roads, any material left is used to maintain parking lot

## Enviro

- Port-A-Johns are out
- Cindy addressed a question about the yellow skull boat. It was a camper with a camp ground sticker

## Beaches

- Life guards worked both Sat & Sun to prep for season. The new ropes and buoys are in and they look great! Courtney ensured the ladders are installed correctly. She is happy w the guards.
- Rebecca shared the sand is coming in soon.
- Cameras:
  - Courteny reached out to 12 other lifeguard supervisors to learn about their practice of using security cameras. 7 people responded. All use security cameras and find it is effective in cutting down vandalism.
  - Discussion about the conversations on unofficial FaceBook page with people voicing concerns there instead of here where they can have productive dialogue.
  - Rob shared that we have spent over \$1000 on vandalism repair just this year between the fence, signs, and picnic tables
  - Carol McGowen shared she supports the work and found the Planet Network's explanation of the cameras was effective and well written, adding the why for our community

- Courtney shared that many people do not have their badges. Linda shared that she mailed all members who requested them. Members are not reading our communications and do not know they need to request them.
  - Conversation about calling Linda to confirm if not on Zero balance list and sharing Linda's email with members if they still need to request.
  - **Pati & Suzanne** - Conversation about our community needing us to address the hot topics several times a year (quarterly?) via website postings, email outreach, and texting reminders to help address "We did not know" syndrom
    - Share reminder that there are new badges AND a new protocol
    - Members who want either this year's stickers for their badges and/or new badge cards must request them from Linda at [finance.paulinskill@gmail.com](mailto:finance.paulinskill@gmail.com)
    - Share why this badge protocol is different (cost / more effective / less waist - (many families do not use their badges)

#### Entertainment

- Report shared on electric meter panel update from Village Electric who is patiently waiting
- Music on the Beach - July is Brandon Anthony / Aug is Bill Rudy
- Luau has not been rescheduled

#### President

#### Old business

- Land use survey
  - Rich Valenti apologized for delay
  - Howard Back: parking lot, playground, tennis courts
  - Proposal w choices to present to membership

#### New business

- Jim Rose requested monthly payments for dues.
- Formation of nomination committee to support election of the following:
  - President, Treasurer, Recording Secretary and 2 trustee positions
  - Suzanne, Linda, and Pati
  - **Sue & Pati:** Put info about elections into newsletter / Put info out via email and text reminder

## Action Items:

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2. **Action Item for All Board Members** - July 15 deadline: All Board Members to send Pati a submission for the annual newsletter that must go out in Aug.
3. **Scott** - Courtney and Watson need their PLA Gmail login information
4. **Board** - Please engage with Gmail and Google drive as much as possible to support smoother transition that will be announced at annual meeting
5. Discussion about FAQ and communications to help membership feel informed (website / emails / texts) **Suzanne & Pati** to send more communications on these three hot topics
  - a. Paying water bill
  - b. Dues
  - c. Badges
6. **Action Item** - confirm property lines of Beach 1
7. **Beach 2**
  - a. Rob explained the paint for “No Parking” is very difficult to obtain. He is seeking it. We will need to close the parking area while paint dries.
  - b. Beach 2 - kayak rack needs tree limbs cut back and weeds wacked to allow people access.
8. **Rob** - New BBQ - please get quote
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Executive session:



Motion to Adjourn:

Next meeting date, time, location:

Closed Session: